

Minutes of the Board Meeting of the Tolbert Charter Academy School Board

Date: May 16, 2022

Time: 7:00 p.m. ZoomOnline

Board members

**Mark Tolbert, President | Blaine Clark, Treasurer | Linda Edgely, Secretary |
TuJuania Scott, Board Member | Aldon Jones, Board Member | Troy Nash, Board
Member**

- **Call to Order**

The meeting was called to order at 7:05 p.m. by Bishop Mark Tolbert, Board President. Board members present at the meeting were:

- Bishop Mark Tolbert
- Linda Edgely
- Aldon Jones
- Troy Nash
- Blaine Clark
- TuJuania Scott

- **Approval of Minutes of the Previous Meeting**

A motion was made by Linda Edgely to accept the April 18, 2022 board meeting minutes. The motion was seconded by Troy Nash.

Motion carried. Vote 5/0

- **Approval of Bills**

A motion was made by Blaine Clark to approve the monthly bills for payment. The motion was seconded by TuJuania Scott.

Motion carried. Vote 5/0

- **Superintendent's Report- Dr. Mitchell (report emailed)**

1. The strategic planning session that I am conducting with our Instructional Leadership Team will be held tomorrow and Wednesday. We have had to relocate from the Kauffman Building to the Westport Library as Kauffman does not allow anyone inside that has not been vaccinated. We have a member on our ILT that has not been.
2. COVID Update – There have been 2 cases or exposures due to COVID in our school since our last meeting. Both were with adult staff members. There have been no exposures or cases with students.
3. Again, our data from MAP this year will be used as baseline data as we build our school improvement strategic plan. Once the MAP test is complete we will begin building our strategic plan of improvement. Our initial goal to reduce the number

of students scoring in below basic appears to be a goal that is met. We don't have the exact numbers but as soon as we get them I will update the BOE. I am basing this on the Evaluate test, which can be used as a predictor of student scoring on MAP.

4. I met with a representative from the state budget office who shared that due to the fact that enrollment numbers have taken a hit across the state, thereby affecting ADA and funding, the state will use our enrollment ADA from 2019. This will net us a large increase in additional funding. There is nothing we need to do. We will see the increase in our May payment and that increase should continue through the August payment.
5. The state legislature has passed the Charter funding equity law which should raise our base aid to \$10,300 with is equal to what KCPS receives. The bill is now awaiting Governor Parson's signature. Once it is signed, this will give us an additional \$2,000 per student which will help us tremendously. The governor has until July 1 to sign the bill.
6. Dr. Mitchell will provide the Board with the Evaluate/MAP Data report.

Principal's Report (emailed)

I. Instruction/Learning

II. Staffing

A. Hiring Teachers/Staff

1. Still need the following teachers/staff
 - a) Teachers
 - (1) Kindergarten
 - (2) First Grade
 - (3) Sixth Grade Teacher
 - b) Special Education Director
 - c) Custodians

III. Summer School

1. Summer school enrollment- 135 Students, 1 teacher per grade level.

IV. Student/Student Achievement

- A. Students have finished MAP/EOC Testing
- B. Evaluate Testing has begun and should be complete by the end of the week
- C. End of the year Calendar of Events
 1. Kindergarten Promotion/Celebration
 - a) Wednesday, May 25th @ 9 a.m.
 2. 8th Grade Promotion/Celebration
 - a) Wednesday, May 25th @ 1:30 p.m.
 3. Field Day
 - a) Thursday, May 26th from 9 a.m. - 2 p.m.
 4. Last Day of School/Talent Show
 - a) Friday, May 27th @ 9 a.m.
 - b) Students will be dismissed at 1130 a.m.

V. Teacher Retention Grant

1. LATCA has received a \$30,000 grant to use towards SEL, PD, and Teacher/Classroom improvements.

● **Action Items:**

- 1) Approval Model BOE By-laws
- Dr. Mitchell will send out the By-laws to the Board for approval before May 25.
- 2) Approve 2022-2023 Budget
-Blaine Clark will send out the budget to the Board. The Board will hold a quick meeting to approve the budget.
- 3) J. Pugh request for partial PTO
-Revisit at the June Board meeting. Part-time employee policies need to be presented to the board.

● **Items for Discussion:**

- 1) Strategic Planning Update- Dr. Mitchell
- 2) Overall staffing update for 22-23
-Included in the Principal's Report
- 3) MEC Filing
-Aldon Smith and Troy Nash still need to file.
- 4) Debate Funds

A motion was made by Blaine Clark to approve the transfer of \$2,000 from Debate funds to the YES Program. The motion was seconded by TuJuania Scott.

Motion carried. Vote 5/0

● **Board Committee Reports**

- Student Performance Committee Report- Superintendent's report
- Board Governance- no report.
- Finance Report, Mr. Clark- Chair
The report will be emailed to the Board.

● **Next Meeting Date & Location: June 20, 2022, ZoomOnline**

● **Adjournment**

Blaine Clark made the motion to adjourn the meeting. The motion was seconded by Aldon Smith. Motion carried. Vote 5/0. Meeting adjourned at 8:05 p.m.

Submitted by Ashley Walker, Administrative Assistant